

NEPAD e-Schools Demonstration Project

Heads of Schools Baseline Survey

1. **Country:**

2. **Name of School:**

3. **Address:**

4. **Telephone Number:**

Fax Number:

Email:

5. **Type of area where school is located:**

urban

semi-urban

rural

6. **What type is your school?**

government or public

private

7. **What are your schools' enrolment totals?**

Male Students	
Female Students	

8. **What is the total number of School Personnel in the categories of teaching and non-teaching/administrative work?**

Teaching staff	
Non-teaching/ administrative staff	

9. **Please indicate whether the following ICT facilities are available in your school. Also please indicate the number of units available.** (Note: while we are primarily interested in computers and their application in this questionnaire, we also want to know what other types of ICT equipment is in your school.)

	Available?		Number of units
	Yes	No	
Overhead projector	<input type="checkbox"/>	<input type="checkbox"/>	
TV	<input type="checkbox"/>	<input type="checkbox"/>	
VCR	<input type="checkbox"/>	<input type="checkbox"/>	
DVD	<input type="checkbox"/>	<input type="checkbox"/>	
Video camera	<input type="checkbox"/>	<input type="checkbox"/>	
Photo camera	<input type="checkbox"/>	<input type="checkbox"/>	
Radio/cassette player	<input type="checkbox"/>	<input type="checkbox"/>	
Digital photocopier	<input type="checkbox"/>	<input type="checkbox"/>	
Multimedia projector	<input type="checkbox"/>	<input type="checkbox"/>	
LCD Projector	<input type="checkbox"/>	<input type="checkbox"/>	
Desktop Computer	<input type="checkbox"/>	<input type="checkbox"/>	
Laptop Computer	<input type="checkbox"/>	<input type="checkbox"/>	
Handheld/PDA	<input type="checkbox"/>	<input type="checkbox"/>	
Color Printer for Computer	<input type="checkbox"/>	<input type="checkbox"/>	
Black and White Printer for Computer	<input type="checkbox"/>	<input type="checkbox"/>	
Scanner	<input type="checkbox"/>	<input type="checkbox"/>	
CD writer	<input type="checkbox"/>	<input type="checkbox"/>	
Computer speakers	<input type="checkbox"/>	<input type="checkbox"/>	
Other	<input type="checkbox"/>	<input type="checkbox"/>	

Note: If you do not yet have any computers in your school please go to question 34

10. Where are the computers located in your school? (Check all that apply)

- computer laboratory
- classroom
- teachers' lounge
- administrator's office
- library
- other, please specify:

11. How long has your school had the computers?

- Less than 1 year
- 1-2 years
- 2-4 years
- 4-8 years
- More than 8 years

12. How many students have access to the school's computers?

- None
- About 10 percent
- About 25 percent
- About 50 percent
- About 75 percent
- All students

13. How many teachers have access to the school's computers?

- None
- About 10 percent
- About 25 percent
- About 50 percent
- About 75 percent
- All teachers

14. Do your teachers and students have access to the use of ICT facilities after school hours?

- No, they are never accessible
- They are sometimes accessible
- They are always accessible
- They are accessible for a fee

15. Is there an ICT Coordinator?

- yes
- no

16. Does your school offer ICT courses/computer education and ICT-based lessons/ activities?

- yes
- no (please proceed to question # 22)

17. If yes, how are these offered? Also please indicate the number of hours allocated for the various types of course.

- as a separate subject - no. of hours/subject:
- integrated with other subjects - approximate no. of minutes of integration per subject:

- as an elective - no. of hours:
- integrated with elective subjects - approximate no. of minutes of integration per elective subject:
- as a special programme - no. of hours:
- other, please specify:
- don't know

18. In which classes or subjects are computers used? Please indicate frequency of use.

	ALWAYS	OFTEN	SOMETIMES	RARELY	NEVER
ICT subject	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mathematics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Science	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Social sciences	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Local language	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
English	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Art	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Music	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Health	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

19. For what purposes does your school use ICT? (Indicate a purpose only if there are at least 25% of the teachers using it. Please check all that apply.)

- Learning enrichment or new learnings
- Remedial learning
- Regular instruction and training for developing computer skills (i.e., teaching about computers - computer literacy, computer science and programming)
- Finding or accessing information and conducting research through Internet

- Communicating with others
- As a teaching/learning tool for teaching specific subjects
- Development of logic, reasoning, critical thinking and problem solving competence
- Development of the ability to use basic computer application programs (i.e., word processing, database management, spreadsheets, presentation, graphics, etc.)
- For playing games and fun
- Helping with school administration and management
- Using in test administration, scoring and analysis
- Tracking of pupil/ student performance levels, instructional objectives mastered, instructional objectives currently active, and suggested instructional activities
- other, please specify:

20. Which of the following fees do you collect? (Please check all that apply)

- general computer fee
- computer course fees
- fees for use of computers after class by students
- use of Internet after class by students
- use of computers by non-formal classes
- no fees are collected

21. Considering all school personnel, please indicate numbers for the following:

	With ICT Training		Without ICT Training
	Acquired during Pre-service	While in-service within the past 3-years	
Teaching staff			
Non-teaching staff			
Administrative staff			

22. For school staff with ICT training, please indicate the numbers in each group using the rating scale below.

	Excellent	Very Good	Good	Fair	No capability
Teaching staff					
Non-Teaching staff					
Administrative staff					

Rating Scale Definitions:

- Fair – being able to conduct basic computer functions and Word processing application
- Good – Being able to operate at least three MS Office applications (MS Word, Excel, PowerPoint) and use these for preparing lessons, to make classroom presentations, etc.
- Very Good – All of the above skills used for teaching as well as the regular use of e-mail and Internet resources
- Excellent – all of the above including use of e-mail, Internet surfing and searching; use of ICT in teaching any subject; development of web pages; participation in e-learning and putting class online

23. What kind of operating system do you use in your school?

- Windows
- Linux
- Apple Macintosh
- Unix
- DOS
- Other, please specify:

24. How would you describe the school’s computer networking environment?

- All the computers are networked
- Some of the computers are networked
- None of the computers are networked

25. Does your school have access to any of the following?

	Yes	No
Reliable Electricity such as: a) Generated power at school b) Connection to electrical grid c) UPS d) Solar	<input type="checkbox"/>	<input type="checkbox"/>
Landline Telephones	<input type="checkbox"/>	<input type="checkbox"/>
Mobile phones	<input type="checkbox"/>	<input type="checkbox"/>
Fax machines	<input type="checkbox"/>	<input type="checkbox"/>
Internet	<input type="checkbox"/>	<input type="checkbox"/>
Satellite connections	<input type="checkbox"/>	<input type="checkbox"/>
Cable TV	<input type="checkbox"/>	<input type="checkbox"/>

NOTE: If your school does not yet have an Internet connection please go to question 34.

26. Please indicate which category of Internet connection arrangement your school has with your Internet Service Provider (ISP). (Please check all that apply)

- dial up
- dedicated dial up
- leased line
- ISDN
- DSL
- Cable modem
- Wireless

27. How many hours in a month does your school access the Internet?

28. Does your school make the computer facilities available to the members of the community?

Yes (indicate how many hours per week?)

No

29. How many computers are connected to the Internet?

stand alone:

networked:

30. Who pays for the Internet connection in your school?

the school via tuition fee collections

local government units through the school board

the national government as included in the budget appropriations

Parent-teacher association

other, please specify:

31. Does your school have a code of conduct for use of computers and Internet?

yes

no

32. Does the school have an ICT Development Plan?

Yes (please go to question 36)

Not yet – but one is being developed (please answer question 33)

no (please see the closing statement)

33. When do you expect the Plan to be completed?

- Next two months
- next three months
- Next six months
- By the end of this school year
- don't know

34. Is the Plan intended to be consistent with the National Policy on ICT in education?

- yes
- no - there is no national policy

35. Is there, or will there be, an allocation in the school budget to support the implementation of this Plan?

- yes
- no

36. When do you plan to offer computer courses or computer-aided courses in your school?

- this school year
- next school year
- within the next five years
- no such plans exist
- don't know

THANK YOU FOR YOUR TIME. THE INFORMATION YOU HAVE PROVIDED IS AN ESSENTIAL PART OF THE MONITORING AND EVALUATION COMPONENT OF THE NEPAD e-SCHOOLS DEMO PROJECT.

